

## Oneida Children's Wellness Assistance Application Checklist

In order to process your application, please ensure all the required documentation is attached to your application. If information is missing this may prolong the application process. There will be no reimbursements. Please refer to the following checklist prior to handing in your application.

- Photocopy of Child's status card front and back. If an updated status card is unavailable we will accept a letter from membership
- The application must be completed in its entirety, *missing information may result in assistance delay or denial*
- If you have a request for equipment, specifically required for the activity, Please attach the quote for the equipment from the vendor
- Parents are asked to complete a volunteer questionnaire. As a condition of your child receiving funding you or your child may be called upon to volunteer for the Oneida Community and Youth Centre event, Children's Wellness Assistance Fund fundraising effort, and/or other Band sponsored events. Your volunteer information may be shared with other Band Departments.
- All registration and activity fees will be paid directly to the organization/association, or league. Please ensure the costs are identified on the registration form along with the organization name, address and telephone number. Brochures are acceptable.**
- Ensure you sign and date your application
- Please indicate your preference for cheque distribution.
- Applications are accepted at the Oneida Ontario Works, 2110 Ballpark Road, Unit #4 Southwold, ON N0L 2G0

If you have any questions regarding your application, please contact Alicia Tsakos, Administrative Assistant or Darlene Ritchie, Community Development Administrator at 519-652-1055.

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